



321 Milwaukee Street • P.O. Box 340 • Menasha, WI 54952-0340 •
www.menashautilities.com

MEMORANDUM

TO: Mark Radtke, Director
Public Works

FROM: Dick Sturm and Melanie Krause
Co-General Managers

DATE: September 8, 2011

SUBJECT: Recommendation for Award

At the Special Meeting of the Menasha Utilities Commission on September 7, motions were approved requesting the Board of Public Works recommend to the Common Council award of Contract M0002-910184 to the low bidder, August Winter & Sons, Inc, in the amount of \$68,100.00 for the labor portion of the Sedimentation Basin Scraper Modifications, and approve Change Order 1 for a deduct in the amount of \$5,600.00.

The equipment portion was already awarded at the May 16 Council meeting to Siemens Industry. Copies of both bid tabulations and recommendations from McMahon Engineers/ Architects are attached.

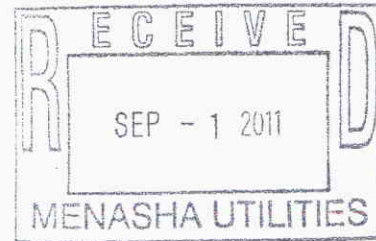
The contract needs to be executed with this meeting in order to meet the timetable for closing on the financing for the project. The equipment and labor will be from the Safe Drinking Water Fund and will be brought to the Council at the October 17 meeting to approve the financial assistance agreement for the total project of \$266,800.

McMAHON

ENGINEERS ARCHITECTS

August 31, 2011

Melanie Krause, Manager of Business Operations
Menasha Utilities
321 Milwaukee Street
P.O. Box 340
Menasha, Wisconsin 54952-0340



Re: Menasha Utilities
City Of Menasha, Wisconsin
Water Treatment Facility - Sedimentation Basin Scraper Modifications
Base Bid #2 - Head Shaft Replacement / August Winter & Sons, Inc.
McM. No. M0002-910184

Dear Melanie:

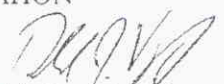
On April 14, 2011, bids were received at Menasha Utilities Office for the above referenced project. August Winter & Sons, Inc. submitted a bid for the Head Shaft Replacement in the amount of \$68,100.00. At that time, we recommended delaying award of Base Bid #2 - Head Shaft Replacement.

The Menasha Utilities is now prepared to go forward with the Head Shaft Replacement project, and August Winter & Sons, Inc. has agreed to a labor deduct in the amount of \$5,600.00 from their original bid.

Enclosed are four copies of the Notice of Award for the above referenced project in the original bid amount of \$68,100.00. This award is contingent upon acceptance of Change Order #1, which would reflect a deduct in the amount of \$5,600.00 to the original contract amount. The new contract price would be \$62,500.00. Five copies of Change Order #1 are also enclosed for execution.

Please date and sign all copies, and return to our office for incorporation into the contract documents. If you have any questions, please feel free to contact me.

Very truly yours,
McMAHON


Donald J. Voogt, P.E.
Senior Project Engineer / Associate

DJV:smdt
Enclosures

ENGINEERS / ARCHITECTS

P.O. Box 1025
Neenah, WI 54957-1025

Telephone: (920) 751-4200
FAX: (920) 751-4284

CHANGE ORDER

Appleton, WI 54911 / 54912-1896

M0002-910184 / Base Bid #2

M0002-910184.00

One (1)

August 29, 2011

Menasha Utilities

Head Shaft Replacement

You Are Directed To Make The Changes Noted Below In The Subject Contract:

| | (Item Description) | (Price) |
|-----|-----------------------------|---------------------|
| 1.1 | Deduct in LaborDEDUCT | - \$5,600.00 |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | TOTAL | - \$5,600.00 |

The Changes Result In The Following Adjustments:

| | CONTRACT PRICE | TIME |
|-----------------------------------|--------------------|------|
| Prior To This Change Order | \$68,100.00 | days |
| Adjustments Per This Change Order | - \$5,600.00 | days |
| Current Contract Status | \$62,500.00 | days |

City Of Menasha, Wisconsin

Date:

W:\WP\Change-Order\M0002\910184-AWS.docx



AUGUST WINTER & SONS, INC.
MECHANICAL CONTRACTORS

2323 NORTH ROEMER ROAD APPLETON, WI 54911
PO BOX 1896 APPLETON, WISCONSIN 54912
PHONE: 920/739-8881 • FAX: 920/739-2230

August 25, 2011

City of Menasha
Attn: Pamela Captain
140 Main Street
Menasha, WI 54952
pcaptain@ci.menasha.wi.us

Re: Menasha Utilities Water Treatment Facility
Sedimentation Basin Scraper Modifications
Contract M0002-910184
Bid Date: April 14, 2011

Pamela,
This letter is to confirm per our discussions that August Winter & Sons, Inc. has revised their bid price for Base Bid #2, Head Shaft Replacement for the above mentioned project.

Our original bid on the bid date (April 14, 2011) was \$68,100.00

Our revised bid today (August 25, 2011) is \$62,500.00

We are attaching a revised bid form page #2 reflecting this change.

Please contact us if you have any additional questions.

Sincerely,
August Winter & Sons, Inc.

Steve Dey, Project Manager
(cm)

VISIT OUR WEB SITE AT <http://www.augustwinter.com>

Branch Office: 5613 Schofield Avenue, Schofield, WI 54476 PH: (715) 355-7555, FX: (715) 355-9048
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